

# LINK COMMUNITY DEVELOPMENT UGANDA



<b>Job Title</b>	Education Adviser (Uganda)
<b>Hours</b>	Full-time
<b>Accountable to</b>	Senior Programme Manager
<b>Location</b>	Kampala, Uganda

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## ABOUT LINK COMMUNITY DEVELOPMENT

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Link Community Development Uganda (Link Uganda) works to improve access to and the quality of education in Uganda. Since 2000, we have delivered community-based school improvement projects focused on those suffering the highest economic, social and educational marginalisation. We work closely with the Government of Uganda, have delivered our innovative School Performance Review in over 500 schools and have supported teacher training in local languages. Our ambitious new programme is exploring the current Ministry of Education school improvement processes and will contribute to the development of a strategy for future design.

Link Community Development is a family of organisations working in Uganda as well as Malawi, Ethiopia, Rwanda and Ghana. Link Community Development International, based in the UK, provides support with programme and finance management, governance, communications and fundraising.

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## JOB PURPOSE

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To support in the development and implementation of Link Uganda programme delivery and to effectively manage the resources available to Link Uganda. The Education Advisor is expected to play a significant role in the future development of Link Uganda.

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## INDICATIVE AREAS OF KEY RESPONSIBILITIES

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- Provide Link Uganda programme strategy input, with particular focus on education standards, school inspection, thematic curriculum delivery, enhancement of community engagement in education and gender policy advice.
  - Supervise the development and implementation of the School Performance Review (SPR) cycle and other school performance level assessments that may be required (e.g. EGRA/EGMA).
  - Manage and facilitate SPR meetings.
  - Support schools to prepare School Development Plans.
  - Ensure preparation of programme reports at school, sub-county and district levels.
  - Organise district education conferences.
  - Continuous liaison and communication with district officials to ensure alignment of delivery with district priorities and plans.
  - Present programme reports and plans to National Steering Committee meetings.
  - Development and delivery of training/capacity building at district, school and community levels.
  - Regular liaison with MoES and other NGOs to ensure synergy at national level, and local level where appropriate.
  - Prepare funding proposals for Link Uganda in consultation with the Link Uganda Senior Management Team.
  - Publicise and promote Link Uganda's work to enhance the organisation's national profile.
  - Support the process of identifying and securing local sources of funding including consultancy work opportunities for Link Uganda.
  - Participate in developing Link Uganda's communication and advocacy materials.
  - Participate in Link Uganda Steering Committee Meetings
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## PERSON SPECIFICATION

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### EXPERIENCE AND QUALIFICATIONS

- At least a Bsc /BA with Education. A relevant post graduate qualification will be an added advantage
  - At least 5 years' experience working with Education NGOs in Uganda
  - In-depth knowledge of education and NGO sector in Uganda
  - Knowledge of school, district and national assessment / planning processes and structures
  - Experience of working with government officials at a high level within Uganda
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### SKILLS AND ATTRIBUTES

- Strong interpersonal skills
  - Facilitation skills for training
  - Management skills
  - Research and Data analysis skills
  - Excellent written and spoken English – especially report-writing skills
  - Initiative and enthusiasm
  - Patience and respect for dealing with project stakeholders
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## APPLICATION NOTES

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- Please send a completed **APPLICATION FORM** and **Equal Opportunities Monitoring Form** to [Cordelia@lcd.org.uk](mailto:Cordelia@lcd.org.uk) with the subject line "Education Adviser Application"
    - The Application Form and Equal Opportunities Forms are available here: <http://www.lcdinternational.org/jobs-volunteering>
  - The closing date for applications is **5pm on Friday 9<sup>th</sup> February 2018**
  - Only shortlisted candidates will be contacted
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